

VIDEOCONFERENCING

is now available at
Executive Office Link
5 Great Valley Parkway, Suite 210
Malvern, PA 19355

For more information please call:
Piper Dugan at 610-251-6850

Videoconferencing Fees

Videoconference room cost (max 8 people):

8:30 am – 5 pm, M-F	\$150/hour
6:30 am-8:30 am & 5– 9 pm, M-F	\$200/hour*
9 pm-6:30 am, weekends and holidays	\$250/hour*

***Administrative Fee for assistance- after hours** **\$50/hour**

**Cancellation Fee – must cancel 24 hours prior,
otherwise 1 hour minimum fee of \$150 applies**

Videoconferencing Services are billable with a one (1) hour minimum, with fifteen (15) minute increments thereafter. Fifteen (15) minute incremental billing is rounded up, i.e. seven and a half (7.5) minutes or longer into the next fifteen (15) minute increment.